

IMPORTANT: IF YOU ARE RECEIVING A CHILD AT YOUR BUS STOP, PLEASE COMPLETE AND SUBMIT BOTH TOP & BOTTOM OF FORM.

RECEIVING (For MA Office) – SUBMIT TO TEACHER

Date: _____

Dear _____,
(Child's teacher)

Another student, _____, **has permission**
(Friend's name)

to come to my home today with my child, _____
(My child's name)

on the afternoon Bus _____. **If you need to reach me, please**
(Letter)

call _____.
(Best number to reach me today)

(Printed name)

(Signature)

RECEIVING (For Bus Driver) – SUBMIT TO TEACHER

Date: _____

Dear _____,
(Child's teacher)

Another student, _____, **has permission**
(Friend's name)

to come to my home today with my child, _____
(My child's name)

on the afternoon Bus _____. **If you need to reach me, please**
(Letter)

call _____.
(Best number to reach me today)

(Printed name)

(Signature)